

Our Lady of Lourdes Parish Council Minutes

January 3, 2024

Members Present: Lee Hopewell, Jennifer Keller, Kevin Lasley, Cindi Reisz, Amy Fogle-Stiff, Freda O'Bryan, Becky Grant, Dan Heckel, Deacon Ken Bennett, Father Pat Reynolds, Father Joe Schoettle

Members Absent: Bob Berry

All members read the Opening Prayer: The New Year of 2024

Minutes from December 6, 2023, approved unanimously without changes.

Board member formation discussion centered around Notre Dame book that gifted to us in December.

Committee Reports:

Communication Committee: Thank you, Dan and Jennifer, for starting this up! First meeting to occur soon.

Evangelization and Faith Formation: Jennifer Keller provided handout regarding various planned activities: Book Club, Reconciliation, Confirmation, and various celebrations. Discussed deacons sending out a message to get people excited about the upcoming weekly mass.

Daycare: Becky Grant reviewed intentions for daycare as a recap of November daycare committee meeting. Questions concerning intentions and use of room connected to kitchen in parish hall. Daycare director has been asked to be present for February meeting to discuss concerns brought up in December and January Parish Council meetings.

Finance Committee: Becky Grant reviewed that Phil Haire was a guest speaker at the December meeting. Phil spoke to the group concerning stewardship. He was also concerned that parishioners who pledge additional funds may not be giving as pledged. Increased contribution has been a success, but the numbers do not reflect in the bulletin. Wade Kanipe and Lois Decker are working on better way to convey this positive news in the bulletin to our parishioners.

Buildings, Grounds and Safety: Lee Hopewell had nothing to report. Conversation arose regarding Safety Committee

Liturgy: Freda O'Bryan had nothing to report.

Social Concerns: Amy Fogle-Stiff had nothing to report.

Stewardship: Kevin Lasley had nothing to report.

Picnic: Cindi Reisz had nothing to report.


Priest Report: Father Pat and Father Joe: Fr. Pat advised they received positive feedback for early and late Christmas Masses. Discussed that Diocesan website may show incorrect mass schedule times.

New Business:

- Discussion around seeking donations for a potential sign out front of church
- Office doors were at times not open during the communicated office hours

Closing prayer: Peace Prayer of Saint Francis of Assisi.

Next meeting is Wednesday February 7, 2024.



Pastor Date

 _____
Board Chairperson 2/1/24
Date

Our Lady of Lourdes Parish Council Minutes

February 7, 2024

Members Present: Amy Fogle-Stiff, Lee Hopewell, Dan Heckel, Father Joe, Freda O'Bryan, Becky Grant, Cindi Reisz, Father Joe, Kevin Lasley

Members Absent: Bob Berry, Jennifer Keller, Deacon Ken

Opening Prayer

Acceptance of January meeting minutes

Special Guest: Mackenzie Dallas, Day Care Director

Mackenzie discussed current enrollment numbers along with ideas to achieve growth stating there's a need to add on to the building or build an additional building. Mackenzie presented a few bids for what it would cost to knock down walls or have a separate building built. She also took the Parish Council on a field trip through the daycare so that we could get an idea of what's needed. To date Aaron Wheatley is working with Mackenzie to obtain additional bids. The hope is to grow the daycare so that it may stay open for years to come.

Committee Reports:

Communication: Dan Heckel advised the OneCall contract has been signed. Dan stated that there's a great mix of people within this newly formed committee. Their next meeting was scheduled for 02/12/24.

Evangelization/Faith Formation: Update provided- Confirmation occurred on 02/11/24, French Brunch 02/12/24, along with Senior Sunday planned.

Finance: Becky Grant had no new information to report. No meeting occurred in January due to the priest being on convocation.

Daycare: Mackenzie provided update noted above. Becky reported committee did take a vote to decide that should there be inclement weather resulting in the need to close daycare a day that no discount would be provided. If a longer closure is needed, committee would decide on how to handle later should the occasion arise.

Stewardship: Kevin Lasley advised that Stewardship forms were to be requested to be tentatively turned in by 02/12/24. Discussion ensued regarding some of the envelopes were missing stewardship forms. Extras would be available at the church doors.

Buildings, Grounds, and Safety: Lee Hopewell provided handout for safety committee and requested we read it.

Liturgy: Freda provided handout discussing various upcoming activities: Souper Bowl Sunday slated for the weekend of 02/12/24, Fish Fry Fridays, Soup and Salad Thursdays, Chrism Mass has been scheduled for 03/24/24 at 6:30 PM CST at the Sportscenter

Social Concerns: Amy Fogle-Stiff advised that the group will be revamping once stewardship forms have been returned to the office.

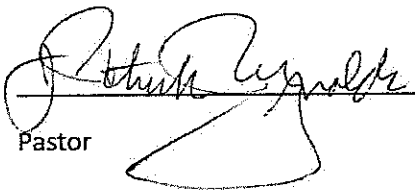
Priest Report: Fr. Pat advised all is a okay.

New Business:

- Amy provided copies of the bids received for a new electric sign to be positioned out front above our current sign. Bids are still being received.

Closing Prayer

Next Parish Council Meeting is March 6, 2024


Pastor

3/6/2024
Date


Board Chairperson

3-6-24
Date

Parish Council Meeting Minutes

04/10/2024

Members Present: Amy Fogle-Stiff, Lee Hopewell, Dan Heckel, Father Joe, Freda O'Bryan, Becky Grant, Cindi Reisz, Father Pat, Kevin Lasley, Jennifer Keller, Bob Berry

Members Not Present: Deacon Ken

- Opening Prayer
- Acceptance of Minutes from March 6, 2024
- Board Member Formation: Where do you/did you see God?
- Synod Response Review and Discussion
- Mission Statement-We need a new one. Fr. Pat came up with Spread the good news of Jesus through word and sacrament.

Committee Reports

Communication: Dan Heckel advised no meeting, no new information to report

Evangelization and Faith Formation: We reviewed information that Robin has provided in e-mail attachment. First Communion occurred on April 28, 2024 at 10:30 a.m. mass

Finance and Daycare: Becky Grant advised of the following information:

- Finance Committee: Still need a money counter for next quarter (Update: money counter for 3rd quarter has been found!)
- Day Care: No new news to report other than what information Lee provided below.

Buildings, Grounds and Safety: Lee Hopewell provided the following information:

- Plans from Paul Martin are to be received and reviewed with Aaron Wheatley but they have not had time to meet yet.

Stewardship: Kevin Lasley reported the following information:

- 251 out of 704 Stewardship forms have been received as of April's meeting
- Church committees are receiving names of individuals that showed interest in various roles
- April 27, 2024-Trivia Night- Chicken, Pork and Burgoo will be provided

Picnic: Cindi Riesz had no new information to provide.

- Per Phil Haire, same prizes will be on the raffle tickets as last year minus the Crazy Me gift card for \$500.
- Kevin brought up the idea of changing the name of our church picnic since it is not the traditional picnic that we use to have every year.

Liturgy: Freda O'Bryan reported the following information:

- Liturgy meeting was held on March 27, 2024
- Chrism mass was held on Tuesday March 26 and the oils were received by Jeffery Mattingly, a Catechumen, and Matt Wells, a candidate for RCIA. They and Tom Hunt were brought into the Church at the Easter Vigil mass.
- May is Mary's Month
- Mother's Day on May 12th. Blessing of Mothers will be held on May 11 & 12
- Memorial Day Mass will be held on Monday May 27, 2024 @ 8:00 A.M. CST
- Liturgy will not meet again until August 28, 2024

Social Concerns: Amy Fogle-Stiff has no news to report

- Discussion took place around having a committee fair, parish council having an elevator speech or spotlight each committee in the bulletin for people may not know what each committee does or stands for.

Priest Report: Fr. Pat provided the following:

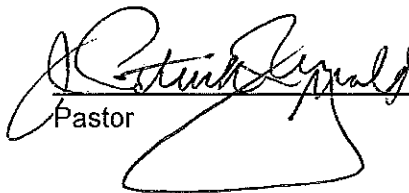
- Preview of email being sent to Owensboro Catholic School stating Tom Lilly will no longer be acting as President but will remain Diocesan Chancellor and Chief Administrative Officer

Other Topics:

- Youth Advisory Committee needs to be formed/revived.
- Block Party to be added on agenda for May

- **Closing Prayer:** Serenity Prayer read together.

- Next meeting is scheduled for May 1, 2024 at 6:00 PM CST.



Pastor

05/01/24

Date



Board Chairperson

05/01/24

Date

Religious Education Office Report
12-3-24
Parish Council Meeting

Religious Education - Sandy Fleming

- 39 on our roster. 35 coming regularly. Two students were signed up by their grandmother who had them for the weekend but have not returned. One was registered but did not come. The phone number is wrong on the form and they are not registered in the parish
- All catechists are safe environment and background check-certified
- The Safe Environment Report due to the Diocesan Office has been turned in. All students have been trained through the Circle of Grace Program or at home with their parents with material sent home.
- Dec. 8th is our Advent/Christmas Celebration. We will make mini Advent Wreaths and a Nativity craft project. Donuts and water will be served at the beginning of our session. We will be listening and singing Advent and Christmas songs. Our session will begin with prayer and end with the blessing of our Advent Wreaths.
- We are not meeting after Dec. 9th until we return on Jan. 12.
- We invite any of you to stop by and see what we are doing in our program. They will certainly put a smile on your face.

First Reconciliation- Sandy Fleming

- We currently have 15 possibly 18. We are still adding to these numbers.
- Session left - Jan. 8th
- The first Reconciliation will be on Jan. 26th at 2 PM. The theme is The Lost Sheep.
- We have a prayer morning on Jan. 25th.

Confirmation- Sandy Fleming

- There are currently 26 students preparing for Confirmation
- If any of the Parish Council would like to come to share a 5-minute witness talk with us please let Sandy know. Our youth need to get to know the adults of our parish.
- We are meeting this coming Sunday - Dec. 8th. We will have Matthew Tichenor give a witness talk. Our session will concentrate on Baptism and how Confirmation is connected to our Baptism. We will also discuss Baptismal promises and our I Do to do the right thing. Sin will be discussed along with Confession. Kristen Dorth will come to talk about sin and our stand on current moral issues within our society - corporal punishment, abortion, social sin, etc..... on their level of understanding
- We sent 4 young ladies along with Peggy Tichenor and Margaret Thompson to ODYC
- Remaining session - Dec. 8, Jan. 12, Feb. 9th (Super Bowl will be rescheduled - set for practice)
- Feb. 2nd - Prayer Morning /Service Day
- Confirmation is Feb. 11th at 6 PM. You are invited to celebrate with us.
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Grace Marriage - Lorna Thompson

- This month we will have a Christmas party with the couples. It was supposed to be this Friday but will be rescheduled due to the state game.
- January we have our 2nd group meeting on the 18th. There are 12 couples.

Eucharistic Adoration

- Kim Dimerest said there was nothing new to report

Men's Breakfast - Knights of Columbus - John Broxon

- In November, we did a different kind of activity for Men's Breakfast. Instead of a video, the group left after breakfast and picked up trash along a 7-mile stretch of HWY 279. We do this twice a year in place of a video, as part of the county's Cash for Trash program. The county pays non-profits approximately \$120/mile to collect trash from roadways. This is a good team-building exercise, while also raising money that the Knights use for charitable causes. Generally, get our best turnout in these months, and this was no exception, with 17 men participating
- Breakfast with Santa is the next activity

Glory Bound (Ladies of Service) Bible Studies and Devotionals - Jill Hagan

- Advent Daily Devotional - Grab a book from the Parish Hall. For those interested in discussing the daily readings there is a Facebook group. Just let them know if you want access. Contact Jill Hagan 270-314-1215

Youth Group Formation

- Although we would all love to see our youth group up and going, it is not ready yet.
- We are still in formation. Our first step is to develop a core group of adults who are willing to acknowledge, talk, and walk with our youth. Is it you???? More details and actions are forthcoming after the first of the year.

Parish Council Meeting Minutes
03/06/24

Members Present: Amy Fogle-Stiff, Lee Hopewell, Dan Heckel, Father Joe, Freda O'Bryan, Becky Grant, Cindi Reisz, Father Pat, Kevin Lasley, Jennifer Keller, Deacon Ken

Members Not Present: Bob Berry

- Opening Prayer: Passage written by Henjri Nouwen read aloud together
- Acceptance of Minutes from February 7, 2024
- Board Member Formation: What gives you hope?

Committee Reports

Communication: Dan Heckel advised that the Communication Committee met on February 12, 2024 and March 4. Their next meeting is at 12:15 p.m. March 18, via Webex.

- **One Call:** We should be receiving our first calls for the One Call system this week. It was tested with the full committee and seemed to work fine. For now, we will have only phone calls, we can consider opting for texts later, but people have to give us written notification to allow them, since some people still pay for receiving texts. We're considering putting forms in the pews about texting to turn in. There will be an announcement at Mass this week that the program has begun. One Call will come from phone number 1-877-698-3261

- The process on the electronic sign continues. Phil Haire believes the total cost will be about \$45,000. Aaron Wheatley has been helping with the bid process. We are pursuing a \$5,000 Disciples Response Fund grant from the diocese, and some other grant opportunities. Father Pat may also reach out to a small number of parishioners for assistance in paying for the sign. Amy Fogle-Stiff may have more information.

- We continue to try to untangle the knots involving the website. As we await a final solution Charlotte has done a wonderful job with the site. We urge you to visit www.lourdescatholicchurch.org to see how good it looks.

- We are working on developing some policies and protocols for submitting information for the website and social media, to ensure that we have consistent messaging and to give the people maintaining those platforms ample time to keep them updated.

Evangelization and Faith Formation: Jennifer Keller advised of the following information:

- February 11, 2024 potluck was a success.
- Youtube Ministry Service Leader Award Recipient: Wesley Stelmach, son of Kevin and Kassie Stelmach
- In May there will be a book discussion exploring Mary and her Jewish Roots
- First Communion is scheduled for 04/28/2024 at 10:30 AM Mass

Finance and Daycare: Becky Grant advised of the following information:

- Finance Committee: Still receiving bids for sign, Money Market account (with 6 allowable withdrawals a month) has been opened
- Day Care: Still receiving bids for building addition or new building. Per Lee Hopewell, Aaron is awaiting a bid from Martin for a 1,000 sq. ft. addition. Discussion around how many additional employees will be needed. Depends on the class size and age.

Buildings, Grounds and Safety: Lee Hopewell provided the following information:

- Daycare receiving bids (Information provided above.)
- In February Lee provided a copy of the Emergency Action Plan(EAP) and asked that we all review it. Parish Council reviewed and provided blessing for a new Adhoc Committee to be formed around the EAP. Lee and Deacon Ken will be members along with anyone else that they choose to ask. More to come.

Stewardship: Kevin Lasley reported the following information:

- 216 out of 704 Stewardship forms have been received
- Idea was received to create a Google Form to be added to our website for people to complete a virtual Stewardship form
- April 27, 2024-Trivia Night- Chicken, Pork and Burgoo will be provided

Picnic: Cindi Riesz advised no news to report


Liturgy: Freda O'Bryan reported the following information:

- Lenten Soup and Salad Sermon was a nice time. Two additional dates left of the Lenten Season: 03/07 & 03/14/24
- 30 parishoners showed up for Deacon Ken's Eucharistic Retreat
- The first of 3 scrutinies began on 03/02/24 at 4:30 PM mass. Second will be on 03/10 at 8:00 am, third on 03/17 at 10:30 am Mass
- Anointing of the sick took place 03/01/24
- Lourdes penance service will take place on 03/17/24 at 2:00 pm
- The Tichenor/Thompson/Neal families will have adoration on March 17 at 8:00 pm. Facebook invite being sent out
- Palm Sunday there will be a procession at 10:30 am from the Parish Hall
- Chrism Mass is scheduled for 03/26/24 at the Sportscenter. Our RCIA candidates will receive the oil from the Bishop.
- Holy Thursday Service is at 6:00 pm with Adoration until 10:00 pm concluding with night prayer. Some parishoners will have their feet washed.
- Good Friday Service is at 7:00 am, Stations at Noon, and Veneration services at 5:00 pm .Tenebrae Service is at 7:30pm
- Holy Saturday-The Easter Vigil is at 7:30pm
- Easter Sunday masses are at 6:00 am, 8:00 am and 10:30 am

Social Concerns: Amy was thinking the Social Concerns Committee will be revitalized after Stewardship forms were received but no one signed up to be on the committee. Becky knows someone who was on the Social Concerns committee at Blessed Mother. She will check and see what all they did for the community and provide the information at the next meeting.

Priest Report: Fr. Pat reported it's Penance Service Season

- **Closing Prayer:** Passage from Rumi read aloud by all. I
- Next meeting is scheduled for April 10, 2024 at 6:00 PM CST.



Pastor

4/10/24

Date



Board Chairperson

4/10/24

Date

Our Lady of Lourdes Catholic Church

Parish Council Minutes from: Nov. 6th, 2024

In attendance: Dan Heckel, Lee Hopewell, Bob Berry, Becky Grant, Kevin Lasley, Cindi Reisz, ~~Karen Early~~ ^{RON}, Rachel Hall,
Dcn. Mike, Fr. Pat, Fr. Joe, Erin Fulkerson (alternate) ⁸⁶ ~~Erin Fulkerson~~

Chairperson: Becky Grant

Vice Chair: Reid Haire

Secretary: Rachel Hall

Acceptance of October Minutes approved: Bob Berry and Dan Heckel

Committee Reports:

Picnic/Block Party: (Kevin Lasley) Block Party, discussed how well it turned out. Estimated 300 people

Breakfast with Santa happening Dec. 7th -looking for best way to get volunteers.

Liturgy (Karen Early) January discussion of doing a ministry training/refresher. A good time to do practice and go over ribbon on pews. Also, to be announced before Masses.

All Souls Day Memorial Service had a good turnout. There will be a Thanksgiving Mass with blessed bread from Briar Patch.

Christ the King - Giving tree-gifts to returned Dec 8 weekend.

Stewardship: (Kevin Lasley)

Finance: (Bob Berry) Meetings are on the 3rd Wednesday of the month.

Daycare was discussed. Putting cash in cd's vs. the money market

Venmo/Vanco

Safety/Building and Grounds (Lee Hopewell) Safety plan close to being ready, work to revise and update it.

Faith Formation/ Education: (Cindi Reisz) Sandy Fleming is the Interim Director of Religious Education.

Sandy Fleming had prepared a handout:

Religious Education: 35 students showing regularly for class. Circle of Grace instruction for students and catechists safe environment certified. Classes going well with priest visits and thoughts on adoration time set for students.

Reconciliation: 15 students, meeting regularly. First Reconciliation Jan. 26; First Eucharist April 27
Ashley Bryant, Leila, and Marilyn Sumner helping Sandy

Confirmation: 25 students Margret Thompson and Sandy leading classes. Confirmation Feb 11th @ 6pm

RCIA: 12 candidates

Men's Breakfast: open to all men, a hearty breakfast cooked by Knights of Columbus, watch a catholic video and then have discussion

Women Word and Wine (Glory Bound): Elizabeth Fiorella and Jill Hagan. Advent series the month of Dec. Planning for new year.

Grace Marriage: 12 couples running Oct-May. Planning meeting Jan 18

Vacation Bible School: Date set and Coordinator volunteered

Owensboro Catholic Book Club: meet at Panera

Adoration: Creating guidelines and how to. Having people sign in on ipad when doing adoration.

Ideas of creating a business card with QR to video as a how to. Drew Hardesty will help with video.

Request to push it at Mass.

Social Concerns (Dan Heckel, Reid Haire)

They are meeting monthly. Creating a mission statement and they have ideas on creating a media series to introduce all their different initiatives to the parish. Also, rotating outreach groups to meet with them to discuss the needs here in Owensboro.

Day Care (Becky Grant) Meeting scheduled with Tom Lilly and Scott Ingram from the diocese Nov. 13th. Looking to hiring an Assistant Director.

Communications: (Rachel Hall) Planning a meeting. Discussed where the communications committee has left off, needs such as the website.

Lourdes Ladies of Service: Kim and Rosemary came to meeting discussed help with the Nativity Display event. Using black table clothes and hours they should have it open. Compile a list of things they need, creating a signup genius.

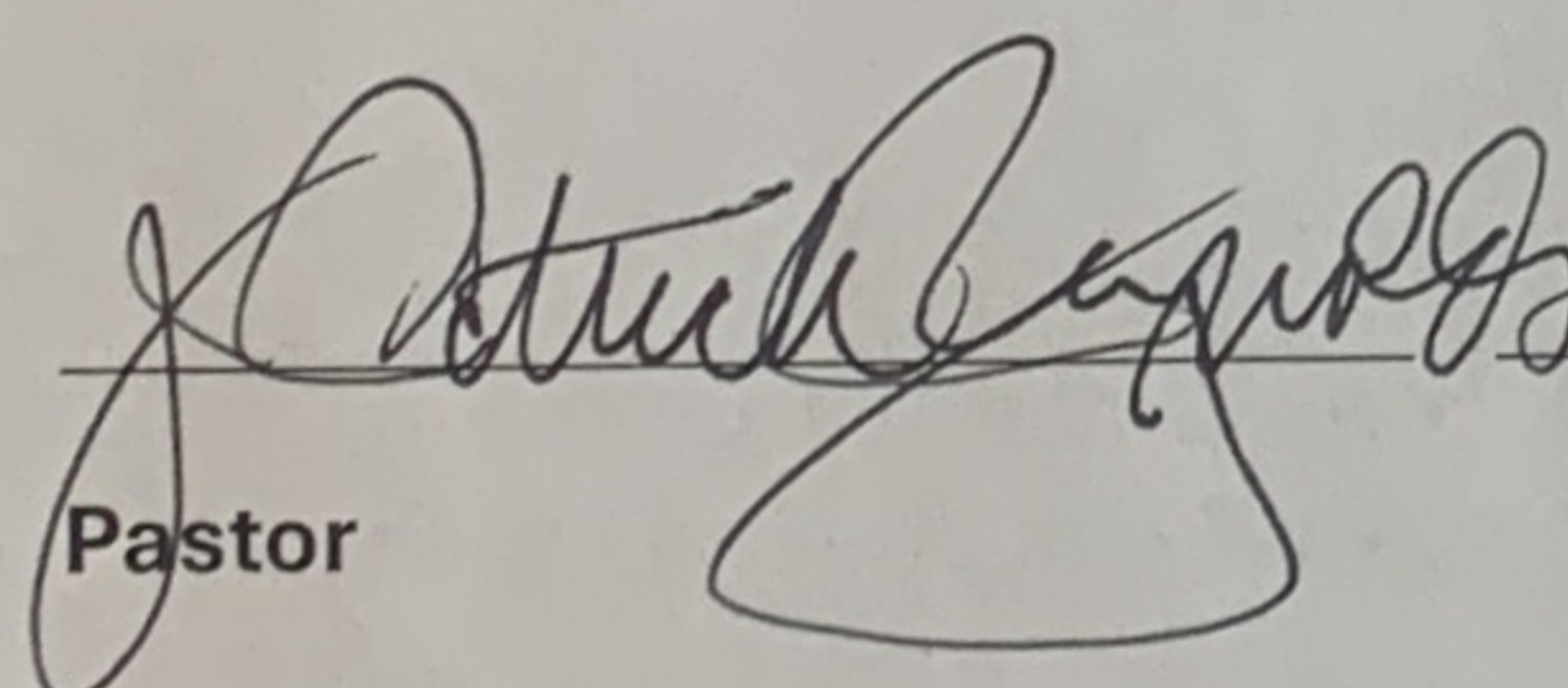
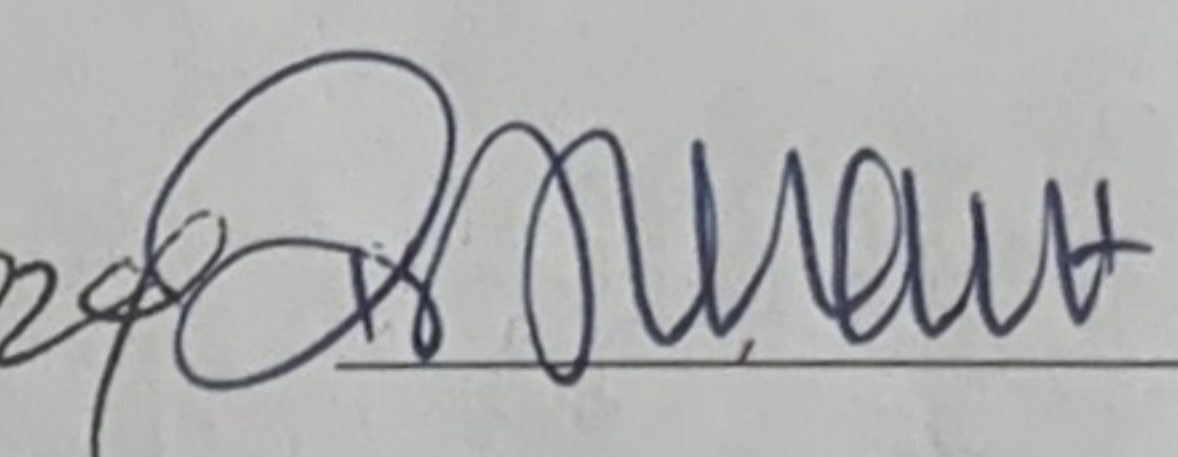
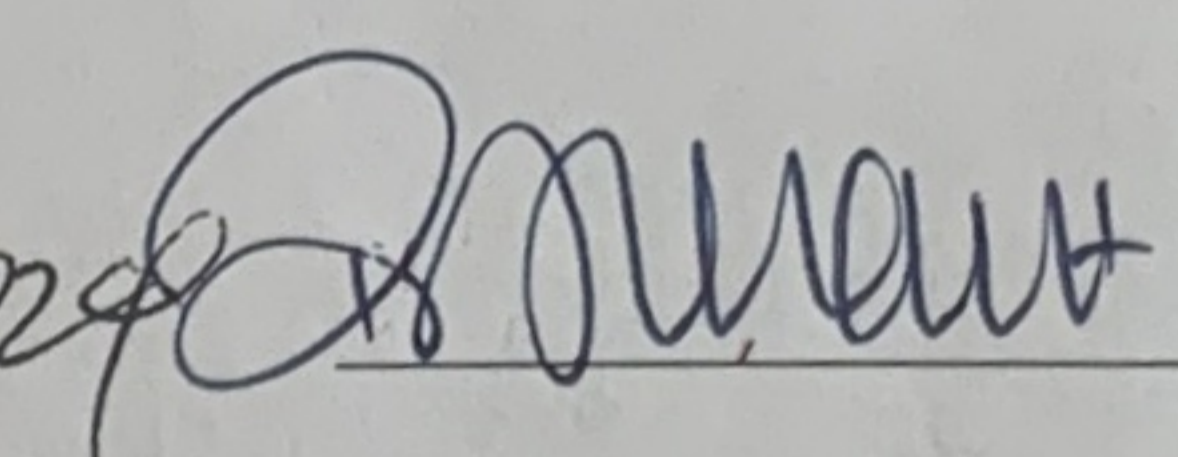
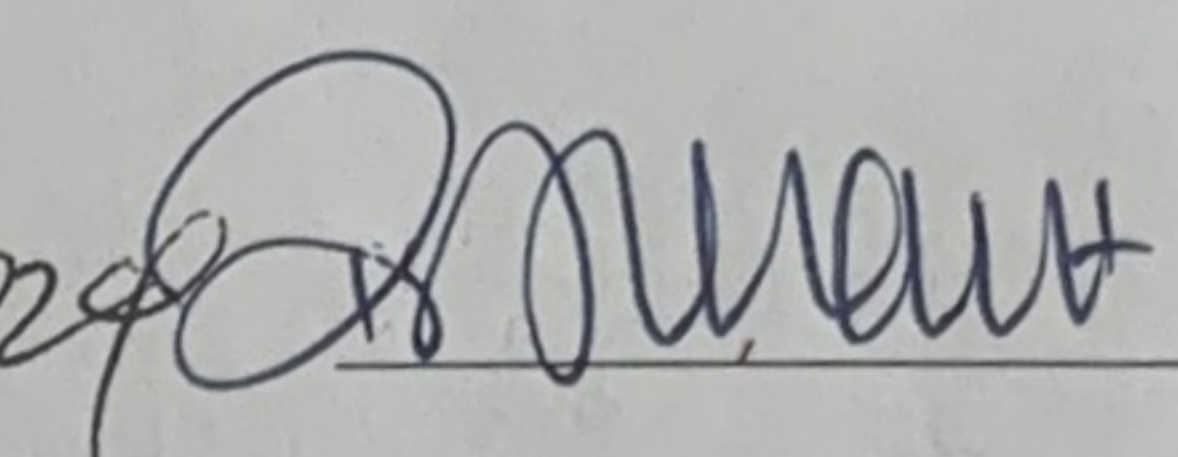
Priest Report: Fr Pat mentioning the Feast of the Immaculate Conception to be celebrated and Holy Day of Obligation on Monday Dec. 9th. Advent

Old/New News: Reid Haire discussed wanting to put names and emails of parish council members out where they are accessible to people whether website or bulletin. To help people engaging in our parish and identify contacts.

Closing Prayer

Next Council meeting will take place Dec. 4, 2024 6pm at the parish.

Meeting adjourned at 7:15pm

			
Pastor	Date	Board Chairperson	Date